

Guidelines for Submitting Oklahoma District LWML Grant Proposals

Mission Grant proposals may be submitted by:

- An Oklahoma District LCMS member, society, or zone
- Oklahoma District LCMS; LCMS World Mission; LCMS World Relief; an LCMS Board; or an LCMS Recognized Service Organization (RSO)

Grant proposals must be submitted to the OK District Vice President of Gospel Outreach and postmarked by September 30th of the odd numbered years for consideration at the district convention the following spring. The Vice President will check each proposal for compliance with LWML bylaws and file them according to arrival date. After all proposals are received and reviewed for completeness and accuracy by the OK District LWML Mission Advocacy and Grants Committee, the Vice President will present the proposals to the OK District President of the LCMS or his representative for evaluation.

The OK District LWML Mission Advocacy and Grants Committee will then receive a copy of the proposals (with the name of the submitter omitted), prayerfully consider each request after eliminating any proposals not meeting the following criteria:

Proposals shall:

- **Be mission in intent and emphasis, extending the Gospel of Jesus Christ**
- Fit into the plans and projects of the LCMS
- Be current and ready for implementation
- Be well documented with costs, use of funds, dates needed, administrator of funds, etc.
- Be affiliated with an LCMS entity that actively proclaims the Gospel of Jesus Christ
- Be for a program that continues as a long-term mission after LWML funding
- Have the approval of district or partner church in which proposed grant recipient is located unless said proposal is submitted by an LCMS synodical board or LCMS World Mission
- **Submit complete grant application via e-mail**
- **Submit 4-6 digital photographs via e-mail**
- **Mail one complete copy with appropriate signatures via US Post Office**

The following questions will also be considered:

- Is the grant proposal for a special request or a regular budget item?
- Will the project receive other funding or will the grant alone satisfy the need?

Remaining proposals then go to the OK District LWML Board of Directors who select an appropriate number of proposals to appear on the convention ballot, based on 1½ to 2 times the amount of the proposed mission grant goal for the next biennium.

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WRITING and SUBMITTING THE GRANT PROPOSAL

All proposals must:

- Be in resolution form
- Be concise and specific

All proposals must include:

- Cover page
- Grant Proposal Documentation Page
- Grant written in resolution form (see "Grant Writing Aids" below)
- Documentation
- 4-6 Digital photographs imperative for presentation at convention if grant is chosen for consideration. Photos may be used in Mission Video and *The Voice of Service* if selected.

Progress Reports would be appreciated and shared with the Oklahoma District LWML. They should be mailed to the Vice President – Gospel Outreach.

Grant Writing Aids:

- **Start with a Purpose or Goal Statement that is Mission and/or Bible Based.**

Example

Whereas, "If you cannot speak like angels, If you cannot preach like Paul, You can tell the love of Jesus, You can say He died for all. If you cannot rouse the wicked, With the judgments dread alarms, You can lead the little children to the Savior's waiting arms."

- **State the need.**

Example

Whereas, the country of Bangladesh is creating new Lutheran churches to spread the Gospel of Christ,

Whereas, children are coming to faith in Christ Jesus through baptism at said churches,

Whereas, Christian children are not allowed to attend Muslim schools of Bangladesh

- **Summarize the goal.**

Example

Therefore Be It Resolved, that the OK District LWML in spring convention 20__ grant \$5000 to build a tin roofed, metal pole Lutheran school in Bangladesh.

God bless you. God bless the work of the LWML. Thanks be to GOD!

Do not be anxious about anything, but in everything, by prayer and petition, with thanksgiving, present your requests to GOD.

Philippians 4:6

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